

PUBLIC WORKS MANAGEMENT INSTITUTE FREQUENTLY ASKED QUESTIONS (FAQ)

How will the formal supervisory training offered through the Public Works Supervisory Academy (PWMI) or the Public Works Management Institute (PWMI) help me do my job?

Being a supervisor requires special skills and knowledge that must be learned. Having supervisory training will help you to avoid costly mistakes, provide more support for your staff, and improve productivity and results.

What are the courses that a PWSA graduate must attend to gain the PWMI certificate?

- Advanced Communication Skills
- Budgeting, Fund Accounting and Grant Administration
- Labor Relations and Negotiating
- Municipal Engineering Fundamentals (2 day class)
- Public Works Management Capstone (*This class and the Institute graduation will be held at the APWA, WI Chapter state conference.*)

If I completed the PWSA before 2010 do I need to take additional PWSA classes as well as those in the Management Institute?

Yes, you'll need to take two new classes:

- Fundamentals of Government/Ethics
- Management Assessment

You will not need to take two classes that are now in the Management Institute that you have already completed in PWSA:

- Budgeting, Fund Accounting and Grant Administration
- Labor Relations and Negotiating

How will this additional certificate help me?

PWMI focuses on skills required for more advanced supervisory and management positions, especially those with program responsibilities. These skills will help you to be more productive and successful, or to support you in assuming new duties.

How long will it take for me to complete the program?

You can complete the full program in as little as nine months; classes are offered September through June and in two locations, the Madison area and Fond du Lac.

Where are classes offered?

Currently all classes are offered in Madison and Fond du Lac; a few classes also are offered in Appleton. The UW and the Chapter may offer courses at other locations in the future if the need can be established.

How much do classes cost?

Individual classes cost \$155; if you register for two or more on the same registration form the cost is \$120/class. The total program fee ranges from \$1800 - \$2325. Scholarships are available through the APWA-Wisconsin Chapter if you are employed by an APWA member organization and the University of Wisconsin-Madison Department of Engineering Professional Development if you are an APWA-Wisconsin Chapter member.