

Scholarship Application – PRACTICE COPY**General Information for the Scholarship Application for Academic Year 2012-2013**

Please read the instructions carefully since a positive review of your application is highly dependent on complete and accurate answers.

Completing this one online application enables you to be considered for all scholarships administered by the Adult Career & Special Student Services-Division of Continuing Studies for the academic year 2012-2013. Your responses are confidential and will be used to determine your eligibility for these scholarships. Eligibility factors vary depending upon the scholarship award, but all applicants must be U.S. citizens, permanent residents, refugees or asylees to be considered.

Please note that the form must be completed in one sitting. You cannot return to complete a partial application; rather, you will need to begin a new submission. Therefore, you may want to gather the information itemized below before you proceed with this application. If you prefer, you may copy and paste your statement and essay answers into this application from a word processing document (for example, from Microsoft Word).

In addition to submitting this application, **please ask one reference to write a letter of recommendation and to send it directly** to ACSSS-DCS Scholarship Committee, 21 N. Park St., Ste. 7101, Madison, WI 53715 or by email to advising@dcs.wisc.edu. (If you are also applying as a degree candidate and have asked someone to write a letter for that application, you may ask them to send us a copy of that same letter.)

The information you will need to complete this scholarship application includes the following:

- Your contact information (postal mailing address, phone, and email address)
- Your UW-Madison campus ID number (if you recently applied, you will find this in an email from UW-Madison)
- Educational history including years of attendance at each institution
- Cumulative Grade Point Average or GPA, and your most recent semester's GPA (if applicable)
- Adjusted Gross Income for 2011 (e.g., as listed on your 2011 income tax form)
- Anticipated Adjusted Gross Income for the upcoming year (2012)
- Average monthly expenses
- Savings, investments, and cash on hand
- List of all educational resources, both current and anticipated (scholarships, grants, loans, TA positions, etc)
- Name and contact information of the reference who will be sending a letter of recommendation
- Statement describing any break(s) in your education
- Scholarship essay which includes the following: your overall academic goals; the challenges and opportunities you face as a student; the importance this scholarship may have in supporting the completion of your degree or meeting other goals. Your statement may also include any or all of the following: your previous academic record; your career goals; your family, campus, or community involvement; and any financial challenges you face as single-parent, returning adult, or other nontraditional student.

IMPORTANT: If you are a new or returning student to UW-Madison and have not yet applied for admission, please do so by the appropriate admission deadlines. This scholarship application cannot be considered if you have not yet applied for admission as a degree candidate at UW-Madison. For more information on the admission process, please see the following websites:

For undergraduate admissions or professional school admissions:

<http://www.wisc.edu/admissions>

For graduate admissions:

<http://www.grad.wisc.edu/education/admissions>

For assistance with this form, contact UW-Madison Adult Career & Special Student Services at 608-263-6960 or via email at advising@dcs.wisc.edu. You will receive an automated email confirmation as soon as your scholarship application is submitted. We will contact you if we need additional information after your submission. Thank you!

- I have read and I understand the instructions above. *required

Have you been admitted to UW-Madison or are you a continuing student at UW-Madison? *required

- Yes
- No

Have you recently APPLIED to UW-Madison for undergraduate, professional, or graduate school admission? *required

- Yes
- No

If you have applied but have not yet been admitted, WHEN do you anticipate receiving an admission decision? (an approximate date is fine... e.g., the middle of February, March 1, etc) *** required**
(And Please Note: If you receive confirmation of your admission after submitting this application, please let us know since that decision will add weight to your application.)

If you are not currently a UW-Madison student and if you have not yet applied for admission to UW- Madison, this scholarship application cannot be reviewed. To be considered for this competition, you must FIRST apply for admission to UW-Madison as a degree candidate (e.g., undergraduate, graduate, or professional). If you have missed the application deadlines for the summer or fall semester, you may wish to contact the appropriate admissions office to find out if your application could still be considered. Please see the following websites for admission and application information.

For undergraduate admissions or professional school admissions:

<http://www.wisc.edu/admissions>

For graduate admissions:

<http://www.grad.wisc.edu/education/admissions>

IMPORTANT: Once you have applied for admission to UW-Madison as a degree candidate, please RE-APPLY for this scholarship.

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- I understand that I must apply as a degree candidate to UW-Madison before this scholarship application can receive full consideration.

First Name: ***required**

Middle Name or Initial:

Last Name: ***required**

Street Address: ***required**

City: ***required**

State: ***required**

ZIP: ***required**

Province, Code, Country (if not U.S.)

Phone number best for reaching you: ***required**

Please use the format xxx-xxx-xxxx

Additional phone number:

Please use the format xxx-xxx.xxxx

Preferred E-mail address: ***required**

Additional E-mail address:

UW-Madison Student Status

What is your 10-digit UW-Madison campus ID number?

(If you have just applied, your campus ID number can be found in the confirmation email you received after applying. Please enter your ID number without spaces or dashes, e.g., 1234567890) ***required**

Is the degree that you are or will be pursuing this Fall your **first** undergraduate degree (i.e., your first 4-year degree) OR your **second** undergraduate degree? (For all other degrees, check "Not Applicable") ***required**

- First undergraduate degree
- Second undergraduate degree
- Not applicable

Please check your student status for Fall. If you are beginning this Fall, check your anticipated status: The following abbreviations refer to Freshman, Sophomore, Junior, Senior, Graduate degree student, Graduate capstone Certificate student, degree candidate in one of the professional schools such as Nursing, Medicine, Veterinary Medicine, Business, Pharmacy, Law, or Library & Information Studies. ***required**

- Frsh
- Soph
- Jr
- Sr
- Grad
- Grad-Cert
- Nurs
- Med
- Vet-Med
- Bus
- Pharm
- Law
- SLIS
- Other

Your current degree & program (or what you will be pursuing this Fall)

For example, B.A., M.S., Ph.D., J.D., etc. in English, Nursing, Chemistry, Law, etc. ***required**

What degree are you pursuing (this Fall)?

What is your intended major or field of study?

Anticipated Graduation Date (for the degree you are seeking). Please offer an estimate, including semester AND year (e.g., Spring 2014) ***required**

Anticipated number of credits for Fall 2012-2013 (e.g., 9): ***required**

Anticipated number of credits for Spring 2012-2013 (e.g., 9): ***required**

A few of our scholarships include an age eligibility factor. What will be **your age on March 1, 2012?**
***required**

Gender: ***required**

-
- Male
 Female

Citizen Status: ***required**

-
- U.S. Citizen
 Permanent Resident
 Refugee or Asylee
 Visa Holder
 Other

Are you a Wisconsin resident for tuition purposes?

(Definition of resident for tuition purposes according to Wisconsin Statute: <http://registrar.wisc.edu/residence.htm>)

-
- Yes
 No

Are you currently employed? If "yes" please include your job title or profession): ***required**

-
- Yes, full-time

 Yes, part-time

 No

Previous Educational Experience

What level of education have you completed thus far? (choose most significant level for you) ***required**

- High School
- Associate Degree
- Undergraduate Degree
- Master's Degree
- Master of Fine Arts (MFA)
- Doctoral Degree (PhD)
- Professional Degree (JD, MD, etc)

Name of high school, location, and year of completion (graduation, diploma, GED, or equivalent... e.g., 1984) ***required**

High School

City, State

Completion Year

Associate Degree Institution, Degree, and Graduation Date (if applicable):

Associate Institution

Degree

Graduation Date

Undergraduate Institution, Degree, and Graduation Date (if applicable):

Undergrad Institution

Degree

Graduation Date

Graduate or Professional Institution, Degree, and Graduation Date (if applicable):

Grad/Prof Institution

Degree

Graduation Date

If you have any other educational experience, please list it below. Include the name of the institution; the educational purpose, degree, or certificate; and the last date of attendance or your graduation date:

If you have not yet completed a baccalaureate degree (e.g., a 4-year degree), please state the number of college credits you have completed. Or enter 0 if you have no college-level credits (e.g., 0, 15, 24, etc):

When was the last time you took any college-level courses? (Please enter a year... e.g., 2005; or enter NONE if you have not yet completed any college-level course work) *** required**

GPA of your last or most recent semester (e.g., 3.250): ***recommended**
Please convert your most recent semester's grade point average (GPA) to a four-point scale (A=4, A/B=3.5, B=3, B/C=2.5, C=2, D=1, F=0). If you have no GPA, please leave this space blank.

Cumulative GPA (e.g., 2.760): ***recommended**
Please convert your most recent semester's grade point average (GPA) to a four-point scale (A=4, A/B=3.5, B=3, B/C=2.5, C=2, D=1, F=0). If you have no GPA, please leave this space blank.

Have you experienced a break in your education? ***required**

- Yes
 No

If you had any significant break in your education, how many YEARS of a break did you experience? Please enter one number (e.g., 5) ***required**

If you experienced one or more significant breaks in your education, please describe the specific points in your education in which these breaks occurred (include the level of your education and the specific DATES of each break); explain the reasons for each break; and describe your preparedness to resume your education now.

***required**

Marital Status

Please note that some of our scholarships are designated for single parents. The following questions relate to those opportunities.

Marital Status: ***required**

- Single
- Married
- Separated

Please list any former name(s) that may be on your transcripts:

Are you the "Head of Household" according to the IRS definition? (i.e., Unmarried and paying more than 50% of the costs of keeping up a home for yourself and your dependents or other qualifying individuals.) See also the [IRS Definition of Head of Household](#) ***required**

- Yes
- No

Do you have dependent children? ***required**

("Dependent" refers to children under the age of 18 who are still living at home and financially dependent upon you, or children of any age who are disabled and dependent upon you.)

- Yes
- No

How many dependent children do you have? ***required**

("Dependent" refers to children under the age of 18 who are still living at home and financially dependent upon you, or children of any age who are disabled and dependent upon you. Please enter a number... e.g., 3)

Please list the ages of your dependent children (e.g., 2, 5, 17): ***required**

Financial Information

Because eligibility for our scholarships is dependent upon financial need, please respond to the following questions, providing your most accurate financial information at the time of this application.

Adjusted Gross Income on IRS income tax form, using the most recent tax year, **2011**. This should be your combined family income for 2011 (for example... 24000): ***required**

[This is Line 37 on the IRS 1040 form for tax year 2011](#)

Anticipated Adjusted Gross Income *for the upcoming year* (i.e., for 2012): ***required**

Are you eligible for any veterans' benefits related to education? If "yes," please explain the extent of these benefits (and how much remains): ***required**

Please describe all other resources for educational support that you have or will be applying for. Include scholarships, fellowships, grants, financial aid, graduate assistantships or traineeships, employer reimbursement, GI Bill benefits, DVR, etc. Include estimates for the levels of support or the monetary value of each one. List what you currently are receiving this academic year, and then list what you anticipate having next academic year (or those for which you will be applying): ***required**

Please list and identify any untaxed income (AFDC, child support, etc.). Please enter 0 or "N/A" if not applicable: ***required**

Total cash and savings (please enter 0 if none): ***required**

Investments not included in the cash & savings total up above (list, describe, or enter 0 if none): ***required**

Average Monthly Expenses (e.g., 2100): ***required**

Please include the average amount you or your family spend on food, housing, transportation, health care, child care, education, etc. each month

Have you completed the Free Application for Federal Student Aid (FAFSA) for 2012-2013?

***required** [Details on the UW-Madison Financial Aid website.](#)

-
- Yes
- No
- No, but I intend to.

Please explain any extraordinary financial circumstances leading to your request for assistance with educational expenses, such as unemployment, large medical/dental debt, education debt, etc. Or enter NONE.

***required**

Have you applied to this scholarship competition before? If so, when? ***required**

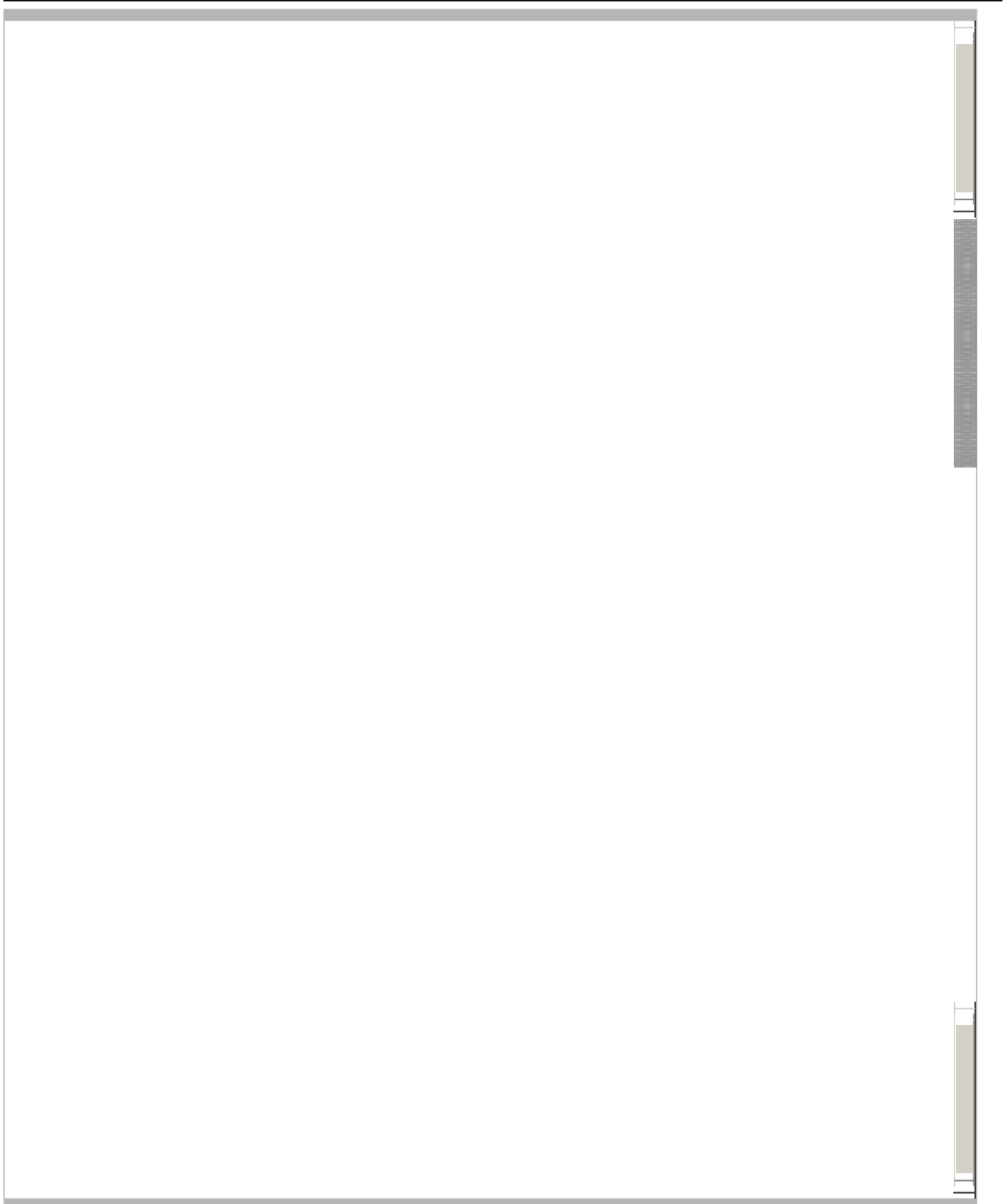
-
- Yes
-
- No

Have you received one of our Scholarships or Continuing Education (CE) Grants before? If so, when? ***required**

-
- Yes, Scholarship, in
-
- Yes, CE Grant, in
-
- No

Personal Statement: *required

Please state your academic goals. Outline the challenges and opportunities you face as a student, and address the meaning of this scholarship, especially how it would support the completion of your goals. Your statement may also include your past academic experience and record; your career goals; your family, campus and/or community involvement; and financial challenges you face as a single-parent, returning adult, or other nontraditional student. **This is an important section for the review process. Please provide a detailed statement for full consideration.**



Reference * required

Please provide the name of one reference who can speak to your educational preparedness and/or your financial need. Examples may include supervisors, professors, advisors, etc.

And... In order to support your application, ask this reference to write a letter of recommendation and to mail it on or before MARCH 1 to the following address: ACSSS-DCS Scholarship Committee, 21 North Park Street, Suite 7101, Madison, WI 53715 *or by email to:* advising@dcs.wisc.edu

(If you are also applying as a degree candidate and have asked someone to write a letter for that application, you may ask them to send us a copy of that same letter.)

Please include the name of your reference below:

Description of the relationship of your reference to you (e.g., professor, supervisor, etc): ***required**

Reference's contact information for follow-up: ***required**

Phone	<input type="text"/>
Email	<input type="text"/>
Mailing Address	<input type="text"/>

How did you hear about the Division of Continuing Studies scholarships? (Please check the most significant one)

- Newspaper ad
- Email
- Listserv
- Advisor
- Poster
- Word of mouth
- ACSSS or DCS Website
- Referred by:

Statement of Agreement & Submission of Scholarship Application to ACSSS-DCS:

I certify that the information I have provided on this application is true, correct, and complete and that I am not delinquent in the payment of court-ordered child support and/or maintenance. If granted assistance, I will use it only for educationally related costs while enrolled at UW-Madison. I authorize the reviewing committee to obtain additional information concerning my academic record and financial record in order to complete the processing of this application. I further authorize the release of information on this application to parties involved in the determination of my eligibility and qualifications, and to all scholarship reviewers who will be considering my application for these specific awards. If granted assistance, I am willing to attend the awards ceremony and to write a letter of appreciation to the scholarship donors.

***required**

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- I agree and I wish to submit my application at this time.